



CALNE Community Area FAIRTRADE Group

www.calnefairtrade.org.uk

NOTES of A Steering Group Meeting Woodlands Lodge, Wenhill Lane – Monday 17th December 2018 at 6.00 pm

Those present	Organisation/Position
John Boaler	CCAFSG Member
Jenny Colby	CCAFSG Member/Secretary
Adrienne Darts	CCAFSG Member
David Gillett	CCAFSG Member/Treasurer
Ross Mills	CCAFSG/Chairman
Jenny Woods	CCAFSG Member
Stan Woods	CCAFSG Member/Chairman
Apologies	
Penny Errill	

1. **Apologies** – as above
2. **Stan informed those present that Jackie Woodward had resigned** as Minuting Secretary – he has sent an email, thanking her for her interest. Jenny Woods will take minutes for this meeting.
3. **Stan has sent the Bank letter** regarding change of Treasurer and cheque signatories. No reply as yet.
4. **This meeting was to discuss arrangements for Fairtrade Fortnight – February 25th – 10th March 2019.**

Stan had been to see the Librarian, Joanne Smith, at Calne Library who had been very helpful. The library closes Saturday afternoons at 4.00 pm. We would be able to set up earlier than this and can hire the premises until at least 10.00 pm. We can push the bookcases to the sides but would have to arrange for some gopack tables as the library tables (could use for refreshments) would not be suitable to our requirements. There is a public toilet and kitchen facilities on the ground floor. The Harris room would also be available but would add to the cost.

After some conversation regarding pros and cons of where to hold an event, it was decided to book the library and hold a 'Tea Party' to celebrate 40 years of Fairtrade on **Saturday 2nd March between 4.30 –**



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6.30 pm. with a celebratory cake plus refreshments. It is unlikely that a particular Speaker would be available (Stan has contacted Marlborough, Devizes and Corsham – none have a Speaker we could share). However, we could show lots of films, have Fairtrade goods – showing on-line availability - include Zaytoun (who are available), possible drama and musical items. We can also display the photographs from The Gambia Exhibition.

A suggestion was also made that a stall is set up some time during Fairtrade Fortnight in one of the Calne Supermarkets to display Fairtrade goods available in that store.

Stan will contact Caroline Cowdrey regarding a possible drama and David will put it to Calne Choral in the New Year. The Flying Pig Cake shop will be approached regarding a 'special' cake.

Hire charges for the library are £8.50 an hour. We will book it for five hours to include set up time – arrive at 3.00 pm. We can put up balloons, bunting and lights. We decided not to use the Harris Room. **Stan will apply for a grant to the Calne Area Board**

It was felt that we need to advertise the event well – material on order from FTF.

Some discussion regarding a 'Bake Off' style competition – nothing firmed up on this.

Stan has been in touch with Glynis (Calne Mayor) to enquire about a Civic Event should Fairtrade status be granted. He has no reply to date.

5. **Stan is hoping to complete the application for Calne Fairtrade Status this week**, asking that we receive a declaration before 15th February 2019 (applications take 6 weeks to process).
6. **Still some confusion regarding** Fairly Traded goods available at Calne Christian Bookshop. **Jenny Colby will ask Steve to provide an inventory.**
7. **Dates of next meeting and AGM**

10th January 2019 4.00 venue tbc.

AGM – 2nd May 2019 7.00 pm. venue tbc