



CALNE Community Area FAIRTRADE Group

www.calnefairtrade.org.uk

NOTES of A Steering Group Meeting

Woodlands Lodge, Wenhill Lane – Thursday 25th April 2019 at 4.00 pm

Those present	VicV
John Boaler	CCAFSG Member/Vice Chair
Adrienne Darts	CCAFSG Member
Penny Errill	CCAFSG Member
David Gillett	CCAFSG Member/Treasurer
Ross Mills	CCAFSG Member
Jenny Woods	CCAFSG Member/Minutes
Stan Woods	CCAFSG Member/Chair
Apologies	
Jenny Colby	
Caroline Foster	
Colette Som	

1. Apologies – as above

- Stan welcomed everyone to the meeting, commenting on Calne's Fairtrade Status as of February 2019.

3. Review of Library Event – Fairtrade Fortnight

A successful event with a good number attending and the library a good location.

The timing could have been shorter – perhaps by 30 minutes (some people did not stay until the end)

Stall holders did well.

Calne Players needed microphones to improve audibility.

Peter Stedman, who did videos, did not check with Calne Players before putting his footage on 'You Tube' – this has now been taken off.

Need to check out toilet accessibility at the library.

Generally, a positive feedback and will use again.

4. Accounts

Accounts have been audited and a minor discrepancy rectified. There is a current balance of £711 with some payments to be made from this amount, including a current grant underspend to be reported.

There was a c.£30 underspent on our 2018 FTF Grant. Stan has been in touch with the Funders as to whether these monies needs to be returned to them or if we can use them for other outlays – awaiting a decision on this.

We need to purchase 6 new banners for the Town, indicating the Fairtrade Status at a cost of about £180. This is part of the current grant.



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Town signs – some discussion regarding addition of ‘Fairtrade Town’ to the four Calne Town signs – ‘Highways’ comment that any addition may be too much and that a separate FT Town sign to incorporate the “Great West Way” may be required. Awaiting a final decision on this from the Town Council.

The end of year examined accounts were adopted –

Proposed by Jenny Woods

Seconded by Penny Errill

All in favour

Thanks to David Gillett for his contribution and to David Hubbard of Cherhill as our independent examiner.

5. Fairtrade Foundation formal Award Status

The official communication from the Fairtrade Foundation regarding Calne’s Fairtrade status has been received. We now need to make sure we carry on with promoting and extending Fairtrade in the town.

The new banners will be placed at the Co-op, Sainsburys, outside Library, outside the Town Offices, Calne Baptist Church (replacing the existing one) and John Bentley School.

What next? – Concentrate on more publicity (Council website, visit Wiltshire etc.)

Try to engage Junior schools more – children do an audit as 1st stage of becoming a FT School, suggest ideas – we can supply information packs from FTF. (Action: Stan)

Stan is waiting to hear from John Bentley regarding a date for their Year 8 assembly.

Possible audit of Pubs.

Need to return to Divine Café to discuss FT Coffee suppliers (Action: Stan who has already made this contact)

Suggestion of having hessian/cotton shopping bags with FT Town logo to sell on a market stall etc. Jenny will check with Home Start who use them and we will also check with Collette. (Action: Jenny/Stan)

A Fairtrade Directory for the Town to be compiled and circulated (Action: Stan)

Caterers – possibility of supplying them with Fairtrade samples from wholesalers to encourage move to FT tea and coffee. (Action: Stan to find suitable supplies)

Stan will try again to engage the outlying Parishes – if they decide to come on board, they can be added to the existing Town Status. (Action: Stan)

6. Calne Summer Carnival – 29th June

It was decided to have a Fairtrade Float this year especially as we have FT Town Status – either with a trailer or use of a flat-bed lorry – JJ & S supply these for the day. Stan will book a place in the parade (advice from Erin – Town events organiser), possibly consult other groups.



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Possibility of involving the 'Men's Shed' to create a giant Fairtrade banana. (Action: Stan)

Ros has some wood in her shed which might be useful in building the float (Action: Ros to speak to Terry)

7. Thursday 2nd May, 7.00 pm at Marden House.

Short business meeting to present the Accounts, elect Chair, Vice Chair, Treasurer and Secretary. Existing Officers willing to stand for re-election and Jenny Woods agreed to stand for Secretary.

AGM to be followed by social gathering – invites gone out. Soft drinks, wine and cheese/nibbles, tea/coffee/biscuits. David suggested we use the choir's glasses - mugs from the Baptist Church. The hall is booked from 6.00 pm to 9pm but we can access at 5.30 pm. (Action: ALL)

Dates of next meetings:

Thursday 13th June 4.00 pm – Woodlands Lodge

Thursday 12th September 4.00 pm – Woodlands Lodge

Afternote:

John Bentley date for their Year 8 Assembly – Thursday 9th May 8.45am. Stan has asked John Boaler to attend with him and also extended an invitation to the Mayor/Deputy Mayor to make an appearance.